



**March 16, 2020**

Dear Community Partners,

As we navigate the impact of COVID-19, we wanted to inform you of precautions we are taking at Women's Crisis Services of Waterloo Region. We are committed to protecting the safety of our clients, staff and larger community. We are closely monitoring the situation and continue to take direction from Public Health.

We have increased sanitization measures at both shelters, Anselma House and Haven House. We have also increased signage and implemented new screening procedures to assess visitors. Those who do not pass the screening will not be able to enter the building.

In order to ensure a safe environment, we are only allowing essential visitors into the shelter. There will be no donation drop offs permitted and we are suspending programming offered by external contractors within the shelters. We are cancelling community meetings and external groups such as Safe Steps and TLC. Virtual meetings and conference calls will be held wherever possible. We have put several other measures in place to encourage social distancing and sanitization among residents in the shelters.

We will continue to communicate and provide updates. Thank you for your support during this challenging time.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Hutton". The signature is fluid and cursive.

Jennifer Hutton  
Chief Executive Officer  
Women's Crisis Services of Waterloo Region